

Womonspace Board Meeting

Sunday, January 10, 2010

Edmonton Pride Centre, 10:30 am

9540 111 Avenue, Edmonton, AB

Present: Colleen, Charlene, Laurel, Kim, Carol, Tig and Laurelie

Guests: Anne, Dolly, Linda and Eileen

Call to Order

Colleen called the meeting to order at 10:38 am.

Adoption of Agenda

One item of new business was added to the agenda. Charlene moved that the amended agenda be adopted. Seconded by Laurel. Carried.

Adoption of Minutes

Several modifications to the minutes of the December 2009 Board meeting were suggested and implemented. Carol moved that the minutes be adopted as amended. Seconded by Laurel. Carried.

Treasurer's Report

Charlene submitted the Annual Society Return to the Government of Alberta.

Kim will deliver financial archives in her possession to Charlene.

Old Business

Festive Dinner/Dance Update

Most people thought that the meal was very good.

Feedback regarding the DJ was very positive. Richard has been booked for our 2010 events. 140 dinner tickets were sold and 125 people attended. About 180 were present at the dance.

Kim will provide Charlene with a copy of the liquor inventory.

When the cash registers are rung off for the night, two till tapes will be printed (an X and Z reading). One is for the President and one for the Treasurer. The President's till tape will be retained for the archives.

Volunteers were in short supply due to a variety of circumstances (illness, poor weather and transportation issues). Some volunteers are already in place for the February dance.

At future dances, Tig will monitor door volunteers to ensure all shifts are covered.

For all dances, vendors can rent tables. After Board approval, charities may sell items.

Children's Christmas Party

The Children's Christmas party was a big success. 50 kids registered and 48 attended. The event was a community event spearheaded by Womonspace. There was a great deal of

volunteer help from the community. The \$400 budget was just barely enough and will likely need to be increased for this event in the future.

Suggestions put forward: check décor to make sure it is appropriate for children of all ages. Continue to look for other venues that would work as well (or better) and be so accommodating.

2010 Proposed Events Schedule

There will be a skating party on the afternoon of the January 30. An indoor venue will be determined after January 14 when the City of Edmonton's schedule is available.

Kim will submit a budget for the skating party to Charlene after January 14.

Carol moved that approximately \$100 be budgeted for this event. Seconded by Tig. Carried. Another event to be added to the schedule is a games night on January 22.

Colleen will email a notice regarding the skating party and games night to the distribution list, as well as ask Karen to update the phone line regarding these events.

Newsletter Advertising Update and Proposal

Laurel will approach Steeps Tea management regarding their overdue advertising fees.

Colleen will oversee the newsletter advertising fees in the absence of a Marketing Director.

Colleen will check to be sure there is a link to advertising information on our web site.

New Business

February 13, 2010 Valentine's Dance

Bernice and Eileen are booked as bar tenders for the event. Two alternates are available.

The DJ and Bellevue Hall are booked.

Anne will take care of the food. **Kim will take care of purchasing and inventory of the liquor.**

Colleen will undertake a basket project.

Carol moved that \$100 be used for this basket project. Seconded by Kim. Carried.

Liquor Prices at Dances

After discussion, it was decided not to change liquor prices at the dances. It was suggested that the membership should be notified about the allocation of the profit Womospace makes – i.e. not only do we have dance and newsletter expenses, but we also make donations to groups and society celebrations that have no admission fee (volunteer appreciation night for example).

Board Update

Updated Board binders were distributed. The By-Laws from the October AGM were included, but other procedures still need to be updated. A special meeting of the Board will be scheduled to review the content of the binders and draft the 2010-2014 Strategic Plan.

Anne suggested implementing the “adopt-a-Board member” idea; whereby someone from the membership at large assists a Board member with some part of their portfolio. For example, Anne has “adopted” the procurement of food for dances task from the Treasurer.

Monthly Reports

All Board members' reports were covered during the course of the meeting.

Next Board Meeting

February 7, 2010, 10:30 am, Edmonton Pride Centre

Adjournment

Laurelie moved adjournment at 12:15 pm. Seconded by Carol. Carried.

FYI – 2010 Newsletter Submissions

[These are to be submitted electronically to Diane by the 15th of the month before publication.
wsnewseditor@gmail.com]

<u>Newsletter Month</u>	<u>Article By</u>	<u>Date Due</u>
March	Laurel	February 15
April	Carol	March 15
May	Diane	April 15
June	Colleen	May 15
July	Tig	June 15
August	Laurelie	July 15
September	Charlene	August 15
October	Kim	September 15
November	Laurel	October 15
December	Carol	November 15
January, 2011	Colleen	December 15, 2009