

Womonspace Board Meeting MINUTES

Sunday, February 7, 2010
Edmonton Pride Centre, 10:30 am

Attendees: Colleen (Chair), Carol, Charlene, Kim, Laurel, Laurelie and Tig
Guests: Anne, Dolly and Linda

1. Call to Order

Colleen called the meeting to order at 10:45 am.

2. Adoption of Agenda

Charlene moved that the agenda be adopted as presented. Seconded by Laurel. Carried.

3. Adoption of Minutes

Minor modifications were made to the minutes of January 10. Carol moved that the minutes be adopted as amended. Seconded by Laurel. Carried.

4. Treasurer's Report

During the financial report, Charlene reported that the President & Treasurer had to make a hasty decision on whether to increase the amount in our term deposit effective January 24, 2010. Going forward, at the December Board meeting every year, the Board will review the conditions of the term deposit before the January 24 deadline.

Charlene reviewed the budget process and asked that Board members be prepared to follow the procedure of preparing a proposed & actual budget and then submitting their expense claim with original receipts (ideally on or before the next Board meeting that follows the particular event).

5. Unfinished Business

- a) **Transfer of Electronic Financial Records** – All electronic and paper copies of *Womonspace* archival financial records have now been transferred to the new Treasurer.
- b) **February 13 Valentine's Dance** – All arrangements are in place for the upcoming dance. Tig reported that she was still in need of volunteers for some of the 11:00 and 12:00 shifts and tear down. Board members and guests at the meeting offered to step up and help if necessary. **Colleen will send a message to the mass e-mail distribution list asking for any additional volunteers to contact Tig.**
- c) **Newsletter Advertising Update** - Colleen presented the newsletter advertising spreadsheet.
- d) **Games Night Review** – Kim reported that ten players signed up to play pool on Games Night. In the future if we hold a games night in January, we might consider a later date based on pay day after the Christmas holidays.
- e) **Skating Party Review** – Approximately 20 adults and 1 child attended the skating party held on Saturday, January 30th at the Clareview Arena. The event was well received and it was definitely more pleasant than trying to hold it outdoors.

6. New Business

- a) **Team Edmonton Mixer** – A schedule was determined for our table at the Team Edmonton Mixer on February 27. Kim moved that we spend \$100 on a gift card for their auction. Seconded by Tig. Carried.
- b) **Basket Projects (December & February)** – Carol moved that we use proceeds from the December and February baskets to send an Albertan girl to Camp fYrefly this summer [cost is \$300]. Laurel seconded. Carried.
Also, a discussion was held that we consider using some basket proceeds in the fall to fund a portion of the Children’s Christmas party.
Haiti donation – after a group discussion on the current amount of fundraising taking place in the Edmonton area related to the Haiti disaster, it was decided that we would concentrate our efforts on more local causes.
- c) **Churchill Square Giveaways** – after a brief discussion on our options to purchase a giveaway item for Churchill Square during Pride this year (and possibly for the golf tournament), this item was tabled to the March 7 meeting for further decisions.

7. FYI – 2010 Newsletter Submissions

Articles are to be submitted electronically to Diane by the 15th of the month before publication date. wsnewseditor@gmail.com

<u>Newsletter Month:</u>	<u>Article By:</u>	<u>Date Due:</u>
April	Carol	March 15
May	Diane	April 15
June	Colleen	May 15
July	Tig	June 15
August	Laurelie	July 15
September	Charlene	August 15
October	Kim	September 15
November	Laurel	October 15
December	Carol	November 15
January, 2011	Colleen	December 15

8. Additional Updates from Board Members – all items were covered during the meeting.

9. Next Meeting – March 7, 2010

10. Adjournment – 12:10 pm.