

**WOMONSPACE (WS) MEETING**  
**Sunday May 7<sup>th</sup>, 2006**  
**Location: Pride Centre**

**Present:** Norma (President), Valda (Vice-President), Lori (Marketing/Public Relations), Jenn (Activities), Trish (Treasurer), Tara (Newsletter), Sarah (Newsletter Designer), Aliwin (Secretary),  
**Absent:** Monica (Volunteers), Kate (Newsletter), and CJ (Membership)

	<b>Agenda Topic</b>	<b>Discussion, Decisions and Action</b>
1.0	Call to Order	Norma called the meeting to order at 10:36 a.m.
2.0	Adoption of Agenda	<b>Motion</b> to adopt the agenda. Moved by Valda. <b>Carried</b>
3.0	Review and Adoption of Minutes from WS April 2, 2006 meeting	<b>Motion</b> to accept the minutes as presented. Moved by Trish. <b>Carried</b>
4.0	Unfinished Business a) Volunteer Appreciation Event  b) Newsletter Production Options  c) Newsletter Publication Schedule  d) Budget Report	<p>Date: April 28<sup>th</sup>, 2006            25 people attended the evening. The Guest Speaker (Brenda) was well received by all. Left over Womonspace pins will go on sale at the upcoming WS Dances. WS will sell the pins at cost (\$4.00). Trish will confirm the total costs for the event.</p> <p>Sarah contacted Dial Printing regarding the following matters:</p> <ul style="list-style-type: none"> <li>• Recent increasing costs – because WS is a long standing client Dial has been printing our newsletter at a loss – due to rising costs Dial is unable to continue with this practice</li> <li>• Photocopying or digital printing would cost the same</li> <li>• Value added services (printing, folding, stuffing and mailing) for 300 newsletters would cost \$798.27 per month</li> </ul> <p>Sarah will discuss with Dial the following items:</p> <ul style="list-style-type: none"> <li>• Why is WS experiencing price fluctuations from month to month</li> <li>• WS will confirm costs to mail out 200 newsletters</li> </ul> <p>Sarah reported:</p> <ul style="list-style-type: none"> <li>• Swarm Printing has not returned our calls</li> <li>• Capital Printing costs are 40% higher than Dial</li> </ul> <p>Colleen has volunteered to coordinate the labelling, stuffing and mailing of the WS monthly newsletter            WS will investigate the cost of a postage machine from Canada Post</p> <p><b>Motions</b> to continue to use volunteers to prepare and distribute the WS monthly newsletter and WS will continue to investigate other options regarding the preparation and distribution of the WS newsletter.            Moved by Valda. <b>Carried</b></p> <p>Tara confirmed an electronic version will be published for August/06. WS will publish a full newsletter for July and an electronic reminder in August</p> <p>See Handout A            Dances:</p> <ul style="list-style-type: none"> <li>• Continue to cover costs and/or make a profit</li> <li>• Edmonton City Councillor Michael Phair has donated \$250 to the 2006 Unity Dance</li> </ul> <p>Newsletter:</p> <ul style="list-style-type: none"> <li>• The newsletter is subsidized by other revenue sources.</li> </ul> <p>Golf Tournament:</p> <ul style="list-style-type: none"> <li>• WS anticipates a profit of \$1200 from this years event</li> </ul> <p>Coffee House:</p> <ul style="list-style-type: none"> <li>• Covered costs</li> </ul>

	<p>e) Policy Development</p> <p>i. Board Proceedings</p> <p>ii. Financial</p> <p>iii. Lifetime Membership &amp; Service Recognition</p> <p>iv. Newsletter Editorial Policy</p>	<p>Games Night:</p> <ul style="list-style-type: none"> <li>• Food costs were high and the event lost money this year</li> </ul> <p>Volunteer Recognition:</p> <ul style="list-style-type: none"> <li>• The costs will be offset by the sale of the Ws pins</li> </ul> <p>Membership:</p> <ul style="list-style-type: none"> <li>• Total revenues = \$1645.00</li> </ul> <p>Administrative Expenses:</p> <ul style="list-style-type: none"> <li>• Total expenses = 6566.28</li> </ul> <p><b>Motion</b> to adopt proposed annual budget identifying:</p> <table border="0"> <tr> <td>Total Expenditures</td> <td>\$35,311.70.</td> <td></td> </tr> <tr> <td>Total Revenues</td> <td>\$38,445.70</td> <td></td> </tr> <tr> <td>Net Surplus</td> <td>\$ 3,134.00</td> <td>Moved by Valda. <b>Carried</b></td> </tr> </table> <p><b>Motion</b> to adopt 4.(e)(i)(iii) with no changes; and 4.(e)(ii) with an amendment to the NSF policy. Moved by Trish. <b>Carried</b></p>	Total Expenditures	\$35,311.70.		Total Revenues	\$38,445.70		Net Surplus	\$ 3,134.00	Moved by Valda. <b>Carried</b>
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<p>5.0</p>	<p>New Business</p> <p>a) Golf Tournament</p> <p>b) Pride Week Society Proposal</p> <p>c) Pride Week Parade Float</p> <p>d) Royal Alberta Museum Correspondence</p> <p>e) May 13<sup>th</sup> Dance</p>	<p>Meeting May 17<sup>th</sup>, 7:00 p.m. at the Pride Centre Final Budget will be determined Committee consists of Valda, Jen, Irene, Rae</p> <p><b>Motion</b> to support Pride Week Sponsorship in the amount of \$250. Moved by Lori. <b>Carried</b></p> <p>Sarah will create an ad for the Pride pull out to be featured in Vue Magazine Norma will contact EVM regarding sharing costs for the ad Ws will cover \$250 and ask EVM to match the cost and share a \$500 ad.</p> <p>Unity Dance June 17<sup>th</sup> at the Hellenic Hall Doors open at 7:00 p.m. EVM Concert at 7:30 p.m. Dance to start at 9:00 p.m. Admission: WS Members: \$5.00 Non Members : \$10.00 Concert and Dance \$15.00 (WS Members and Non Members) There will be <b>no</b> advanced ticket sales for the Dance only.</p> <p>WS will ask for volunteers to participate in the Pride Parade Valda will contact WS members regarding possible parade volunteers</p> <p>The Royal Alberta Museum has contacted WS regarding submitting items for display WS will contact the Founders and past members regarding donating items to the museum WS will run a note in the June newsletter asking for donations</p> <p>Cancelled – Bellevue Hall has double booked the hall and cancelled our event Ws will arrange a meeting with the Bellevue Hall board to discuss this issue Ailwin will organize a call out to the membership regarding the cancellation of the May 13<sup>th</sup> Dance</p>									

6.0	<p>Monthly Reports</p> <ul style="list-style-type: none"> <li>a) Financial</li> <li>b) Newsletter</li> <li>c) Membership</li> <li>d) Volunteer</li> <li>e) Activity</li> <li>f) Marketing</li> <li>g) Secretary</li> <li>h) Vice-President</li> <li>i) President</li> </ul>	<p>See Handout B  <b>Motion</b> to accept the Financial Report as presented.  Moved by Valda. <b>Carried</b></p> <p>See Handout c  To date WS has received 24 surveys from the membership  <b>Motion</b> to accept the Newsletter Report as presented.  Moved by Ailwin. <b>Carried</b></p> <p>No Report</p> <p>No Report</p> <p>No Report</p> <p>WS will run a free ad in the June newsletter for Camp Firefly  <b>Motion</b> to sponsor Camp Firefly for \$50  Moved by Tara. <b>Carried</b></p> <p>No Report</p> <p>Valda &amp; Jenn represented WS at the Reel Femme Film Festival</p> <p>See Handout D</p>
7.0	Next Meeting	Date: Sunday June 4 <sup>th</sup> , 2006 Location: Pride Centre Time: 10:30 am. – 12:30 p.m.
8.0	Adjournment	Norma called the meeting to a close at 1:15 p.m. <b>Motion</b> to adjourn. Moved by Ailwin. <b>Carried</b>