

Womonspace Board Meeting

Sunday, September 12, 2010

Edmonton Pride Centre, 10:30 am

9540 111 Avenue, Edmonton, AB

Present: Colleen, Charlene, Kim, Carol, Diane, Laurelie

Regrets: Tig and Laurel

Call to Order

Colleen called the meeting to order at 10:40 am.

Adoption of Agenda

An additional item of new business was added: Festive Dinner Dance

Charlene moved that the agenda be adopted as amended. Seconded by Carol. Carried.

Adoption of Minutes

Laurelie moved that the minutes from the June 6 Board Meeting be adopted as presented.

Seconded by Charlene. Carried.

Treasurer's Report

Charlene presented three reports: Preliminary Bank Reconciliation as of September 12, Pride Week Events, and Pride Dance. After a bit of clarification and discussion, Charlene moved that the reports be accepted as presented. Seconded by Kim. Carried.

A suggestion was made to use a triplicate receipt book. This will be especially useful for keeping track of memberships (one receipt for the member, one for the Membership Director, and one for the Treasurer. The Board was reminded of the importance of keeping accurate receipts for monies received, especially cash payments.

Old Business

Pride Week Update

With the advent of the Pride Picnic, it was suggested that the budget for Pride be increased to accommodate the event. A more economical face painter will help keep costs down. About 130 people attended this collaborative venture, a good inaugural Pride Picnic.

More volunteers are needed to help with Membership Sales at the door (at least one more, if not two), since the volume of people is large, especially at the beginning of the evening.

The availability of three bartenders (with no volunteers) was very effective. The recommendation of the board is to retain this trend for future larger crowd dances (e.g. Pride).

The three-person security team was also found to be very effective. The recommendation of the board is to retain this idea for future dances where a large crowd is expected (e.g. Pride).

Because of the success of having additional security personnel available, there was discussion about having more security at all dances. Kim moved that one security individual be hired for all regular dances. Seconded by Carol. Carried.

Carol moved that the security personnel be booked by the Activities Director. Seconded by Kim. Carried.

Kim moved that security personnel be paid \$15 (cash) per hour. Seconded by Carol. Carried.

Golf Tournament Update

Kim presented an abbreviated highlight report regarding the Carol Cattell Classic. The Bashaw Country Nine Golf Course and Campground has been booked for 2011.

Kim will bring a more comprehensive report to the October Board Meeting.

New Business

September 25 Dance Update

Kim reported that a great deal of the supplies required for the dance are still on hand, left over from the June dance.

In Carol's absence, the membership supplies are ready to be used (i.e. membership forms, signs, receipt book).

Bellevue Community Hall is booked and the DJ and bartenders will be on hand.

Anne will purchase food and oversee the setting out thereof.

Charlene and Colleen will oversee the second shift at the door for memberships.

Tig/Carol will contact Anastasia regarding covering the first shift.

Colleen will bring extra membership cards and wrist bands.

Kim/Carol will book the security person for the September 25 Dance.

Kim will contact Neil regarding the cleaning fee for Bellevue Hall regarding cash or a cheque to the Hall.

Colleen will contact Tig regarding the status of the volunteer schedule.

Annual General Meeting – October 23rd

All members of the Board will submit their annual reports to Colleen by October 8.

Auditors will present the financial report at the AGM (as per Womonspace Bylaws).

Past President Cindy B will be one of the auditors. Colleen/Charlene will find a second auditor.

Charlene will prepare year end financials for the Board and the Auditors by October 3.

Colleen will contact Laurel to ask her for an official notification of resignation for the Board.

Cindy will draft a survey (by October 3) for the membership to ascertain their opinions, suggestions, and feedback. A prize draw will be made from the participants (identified by number), so a “manned” table will be necessary to oversee participation.

Colleen will send out the Agenda one month before the AGM.

All members of the Board will consider possible new people for vacant Board positions.

Open positions will be advertised in the October newsletter as well as on the website and via the distribution list.

Festive Dinner and Dance – December 11th

Bruce is available to cater this event.

Colleen will inquire about a possible different recipe or turkey prep used in 2009, compared to 2008.

Colleen will find out the per plate price.

Kim moved that Bruce be booked for the Festive Dinner and Dance, provided that any increase is at most 10%. Seconded by Charlene. Carried.

Colleen will email the Board once she has contacted Bruce.

FYI – 2010 Newsletter Submissions

October	Due September 15	Kim
November	Due October 15	Carol
December	Due November 15	Colleen

Monthly Reports

Activities

The Bare (Bear?) Bash has requested a coordination of dates so that when the Bash is at The Junction, Womospace will hold an event at the same time.

A suggestion was made to incorporate an opportunity for the Imperial Sovereign Court of the Wild Rose to present a show in conjunction with a Womospace event. This could be a separate event or perhaps a fundraiser for a cause that is supported by both organizations. Board members are encouraged to consider this project for discussion at a later time.

Anne has indicated that she would rather help Womospace with a duty other than food purchase and set up.

Kim will approach another member at large regarding this very important assistance.

Other Portfolios

All other Board members' issues were discussed during the course of the meeting.

Next Board Meeting

October 3 ,2010, 10:30 am, Edmonton Pride Centre

Adjournment

Kim moved that the meeting be adjourned at 12:15 pm. Seconded by Carol.